

ADULT STUDENT APPLICATION PACKET

Adult Application for Undergraduate Admission
High School Transcript Request

GANNON
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Believe in the possibilities.

Schedule a campus visit.

- Request a visit online at www.gannon.edu/visit
- E-mail us at visit@gannon.edu
- Call our Campus Visit Coordinator at 1-800-GANNON-U (1-800-426-6668), choose option 1 then option 4

Contact us.

- *Admissions:* (814) 871-7350
Fax: (814) 871-5803
cfal@gannon.edu
- *Financial Aid:* (814) 871-7337
Fax: (814) 871-5826
financialaid@gannon.edu
- 109 University Square, Erie, PA 16541
1-800-GANNON-U (1-800-426-6668)
www.gannon.edu/cfal

Non-discrimination Policy

It is the policy of Gannon University to affirmatively implement equal opportunity to all qualified applicants and existing students and employees. In administering its affairs, the University shall not discriminate against any person on any basis prohibited by law. All aspects of employment including recruitment, selection, hiring, training, transfer, promotion, termination, compensation and benefits conform to this policy. All aspects of student affairs and education of students including recruitment, admissions, financial aid, placement, access to facilities, student discipline, student life and student employment conform to this policy. Questions or inquiries regarding the University's policy should be directed to the Director of Human Resources, Gannon University, 109 University Square, Erie, PA 16541-0001; phone (814) 871-5615.

Advocate for Campus Accessibility

Dr. Harvey Kanter is the 504/ADA coordinator for students who are impaired in ways requiring accommodation of facilities, programs, or services of the University. Students seeking information or assistance in any matter regarding accessibility or accommodations should contact him at (814) 871-5522 promptly upon admission to the University.

Gannon University pursues a policy of non-discrimination in all activities and programs under its sponsorship. Gannon University makes all decisions regarding selection for admission, financial assistance to students, application for employment, and all other personnel actions without regard to race, creed, color, national origin, age, sex or disability as defined by law. Questions or inquiries regarding the University's non-discrimination policy should be directed to the Director of Human Resources, Gannon University, 109 University Square, Erie, Pennsylvania 16541-0001; Phone (814) 871-5615.

GANNON UNIVERSITY

Enrollment Instructions

**Apply
Online**
gannon.edu/apply

The Center for Adult Learning staff is here to help you apply for admission. We work with adult students interested in full- or part-time study, whether you are a first time student, returning to college or interested in taking a few classes to enhance your resume.

Admissions Process

Please return the completed Admissions Application in the envelope provided. First-time Gannon students need to submit a \$25.00 non-refundable application fee. Make your check or money order payable to Gannon University. Please type or print clearly. Applicants should submit the following:

- Gannon University Admissions Application (pages 5-6)
- An official high school transcript and **Gannon University Student Transcript Request Form** (page 7)
- Transfer students should request official transcripts from all colleges attended be forwarded to the Office of Admissions.

Application Deadlines

Gannon University processes admissions decisions on a rolling basis for most majors.

Some programs have limited enrollment. You are encouraged to apply as soon as possible. These programs are indicated by asterisks on the next page.

Financial Aid Process

File the Free Application for Federal Student Aid (FAFSA) form at www.fafsa.ed.gov. We recommend you submit this form online as soon as possible after October 1. All requests from the Financial Aid Office for information should be returned promptly.

Gannon requires all students who want to be considered for financial aid (including loans) to file the Free Application for Federal Aid (FAFSA) and to list Gannon University, code 003266.

Instructions

Student Transcript Request

Please complete the top portion of the transcript request form and mail it to your high school. Gannon's accreditation requires complete academic files showing that all enrolled students have completed high school. All transcripts become the property of Gannon University and cannot be returned to the applicant nor forwarded to a third party.

GED students must submit an official transcript showing all years of high school completed as well as an official report of the GED scores. Students who completed their GED in Pennsylvania can request copies of their scores by sending their name, date of birth, social security number, and year they tested to the following address:

The Department of Education
Commonwealth Diploma Program
333 Market Street
Harrisburg, PA 17126-0333

Please visit the Department of Education website at www.education.state.pa.us for fee information and to print a form.

Transfer Students

Request that an official transcript be forwarded to the Office of Admissions from all colleges attended. Official transcripts must be received to complete the file and in order to transfer any credits to Gannon. All transcripts become the property of Gannon University and cannot be returned to the applicant nor forwarded to a third party.

Transfer students with fewer than 30 college credits must also submit an official copy of their high school transcript.

Transfer students may be asked to submit a college clearance form from the Dean of Students at the most recent college attended. Receipt of this form is required in order for students to complete final registration.

Next-Step

If you already have an associate's degree from a regionally accredited institution, you can expedite the completion of a bachelor's degree by majoring in some select fields. Gannon guarantees the acceptance of up to 64 credits and allows students to enter Gannon with junior level status. Only courses in which grades of "C" (2.0) or better have been earned are eligible for transfer. At least two years of upper-division full-time study are required to obtain a bachelor's degree.

Academic Area of Interest

Carefully review the academic program listing on the reverse side of this sheet. Select the major that best suits your academic interest and indicate the program and code number on the application.

For the most up-to-date program listing, please visit our website.

Entrance Exams

Entrance exams may be required in some cases for applicants. In addition, some academic programs have specific prerequisites. Ask your Enrollment Advisor for details.

Academic Programs

Business

Accounting (BSB-ACCT)
 Accounting Next-Step* (BSB-ACCT-NS)
 Entrepreneurship (BSB-ENTR)
 Entrepreneurship Next-Step* (BSB-ENTR-NS)
 Finance (BSB-FINA)
 Finance Next Step* (BSB-FINA-NS)
 Healthcare Management (BSB-HCMG)
 Healthcare Management Next-Step* (BSB-HCMG-NS)
 International Management (BSB-INTL)
 International Management Next-Step* (BSB-INTL-NS)
 Management (BSB-MGMT)
 Management Next-Step* (BSB-MGMT-NS)
 Marketing (BSB-MKTG)
 Marketing Next-Step* (BSB-MKTG-NS)
 Risk Management and Insurance (BSB-RSKM)
 Risk Management and Insurance Next-Step* (BSB-RSKM-NS)
 Sport Management and Marketing (BSB-SPRT-MKTG)
 Sport Management and Marketing Next-Step* (BSB-SPRT-NS)
 Supply Chain Management (BSB-SCMG)
 Supply Chain Management Next-Step* (BSB-SCMG-NS)
 Undecided Business (ND-UBUS)

Associate's Degree Programs

Accounting (AS-ACCT)
 Business Administration (AS-BADM)

Education

Early Childhood

Early Childhood PreK-4 (BS-ECED)
 Early Childhood PreK-4/Special Education PreK-8 (BS-ECSE)

Middle Level 4-8 Option 1: Single Content Area

Middle Level 4-8 English Language Arts/Reading (BS-MLEL)
 Middle Level 4-8 Mathematics (BS-MLMATH)
 Middle Level 4-8 Science (BS-MLSCI)
 Middle Level 4-8 Social Studies (BS-MLSS)

Middle Level 4-8 Option 2: Dual Content Areas

Middle Level 4-8 English Language Arts/Reading & Mathematics (BS-MLELMA)
 Middle Level 4-8 English Language Arts/Reading & Science (BS-MLMLENSC)
 Middle Level 4-8 Mathematics & Science (BS-MLMASC)
 Middle Level 4-8 Social Studies & Mathematics (BS-MLSSMA)
 Middle Level 4-8 Social Studies & Science (BS-MLSSSA)

Dual Certification: Middle Level Option: Single Content Area & Special Education PreK-8

Middle Level 4-8 English Language Arts/Reading & Special Education PreK-8 (BS-MLELSPED)
 Middle Level 4-8 Mathematics & Special Education PreK-8 (BS-MLMASPED)
 Middle Level 4-8 Science & Special Education PreK-8 (BS-MLSCSPED)
 Middle Level 4-8 Social Studies & Special Education PreK-8 (BS-MLSSSPED)

Secondary Education

Secondary Education Biology (BA-BIOL-SEC)
 Secondary Education English (BA-ENGL-SEC)
 Secondary Education Mathematics (BS-MATH-SEC)
 Secondary Education Social Studies (BA-SOCS-SEC)

K-12

Spanish (BA-SPAN-K12)

Undecided Education

Undecided Education (ND-UEDU)

Associate's Degree Programs

Early Childhood Education (AS-ECED)
 Early Childhood Education/Early Intervention(AS-ERCH)

Engineering, Computer and Information Sciences

Biomedical Engineering (BS-BIOMENG)
 Computer Science (BS-CSCI)
 Electrical Engineering (BSE-ELEC)
 Electrical Engineering 5-year Co-op (BSE-ELE5)
 Environmental Engineering (BS-ENVE)
 Environmental Science (BS-ENVS)
 Information Systems (BS-IS)
 Mechanical Engineering (BSM-MENG)
 Mechanical Engineering 5-year Co-op (BSM-MCE5)
 Software Engineering (BS-SFEN)
 Undecided Engineering (ND-UENG)

Health Professions

Nursing (BSN-NURS)**
 Nursing Next-Step* (BSN-RNBS-NS)
 Nutrition and Human Performance (BS-NHP)
 Respiratory Care (BS-RESP)
 Sport and Exercise Science (BS-SPRT)
 Undecided Health Sciences (ND-UHLS)

Master's Degree Programs

5-year Athletic Training (BS-SPRT-MAT)
 5-year Exercise Science (BS-EXER5)
 5-year Occupational Therapy (BS-OT5)**
 5-year Occupational Therapy Next-Step* (MS-OCCT2) for Occupational Therapy Assistants only
 5-year Physician Assistant (BS-PHY5)**

Associate's Degree Programs

Radiologic Sciences (AS-RADS)**
 Respiratory Care (AS-RESP)

Humanities and Social Sciences

Advertising Communication (BS-ADVC)
 Communication Arts [electronic media] (BA-COMA)
 Communication Arts Next-Step* [electronic media] (BA-COMA-NS)
 Criminal Justice (BA-CRJS)
 Criminal Justice Next-Step* (BA-CRJS-NS)
 English (BA-ENGL)
 English Next-Step* (BA-ENGL-NS)
 Foreign Language and Literature (BA-FRGN)
 Foreign Language and International Studies: Business Option (BA-FLBO)
 Foreign Language and International Studies: Government Option (BA-FLGO)
 History (BA-HIST)
 Interdisciplinary Studies (BA-INTRDISP)
 International Studies (BA-INTLST)
 Journalism Communications (BA-JRCM)
 Legal Studies/Paralegal (BA-LEGL)
 Mortuary Science (BS-MRTS)
 Performance for Media and Stage (BA-PERF)
 Philosophy (BA-PHIL)
 Political Science (BA-POLS)
 Political Science Next-Step* (BA-POLS-NS)
 Pre-Law (ND-PLAW)
 Pre-Law 3+3 Early Admissions (ND-PLW3)
 Psychology (BA-PSYC)
 Psychology (BS-PSYC)
 Psychology Next-Step* (BA-PSYC-NS)
 Social Work (BA-SCWK)
 Social Work Next-Step* (BA-SCWK-NS)
 Theatre (BA-THEA)
 Theatre and Communication Arts (BA-THCA)
 Theatre Technologies and Design (BA-THDT)
 Theology (BA-THEO)
 Undecided Humanities (ND-UHUM)

Associate's Degree Programs

Criminal Justice (AA-CRJS)
 Interdisciplinary Studies (AA-INTRDISP)
 Legal Studies/Paralegal (AA-LEGL)

Pre-Professional Medical

Chiropractic (ND-PCHI)
 Dentistry (ND-PDEN)
 Medicine (ND-PMED)
 Optometry (ND-POPT)
 Pharmacy (ND-PPHR)
 Physical Therapy
Options:
 Biology (BS-BIOL-PT)
 Chemistry (BS-CHEM-PT)
 Mathematics (BS-MATH-PT)
 Psychology (BA-PSYC-PT)
 Science (BS-SCI-PT)
 Sport and Exercise Science (BS-SPRT-PT)
 Undecided Health Sciences (ND-UHLS-PT)
 Podiatry (ND-PPOD)
 Veterinary Medicine (ND-PVET)

Sciences

Biochemistry (BS-BIOCHEM)
 Biology (BS-BIOL)
 Biology Next-Step* (BS-BIOL-NS)
 Chemical Engineering [cooperative] (ND-CHME)
 Chemistry (BS-CHEM)
 Chemistry Next-Step* (BS-CHEM-NS)
 Environmental Science (BS-ENVS)
 Freshwater and Marine Biology (BS-FWMARBIO)
 Mathematics (BS-MATH)
 Medical Laboratory Science (BS-MEDLS)
 Medical Laboratory Science Next-Step* (BS-MEDLS-NS)
 Science (BS-SCI)
 Science Next-Step* (BS-SCI-NS)
 Undecided Science (ND-USCI)

Undeclared (ND-UNDC)

Explore options and work with a career advisor to choose the best major for you.

Degree Completion Program

RN-BSN (BSN-RNBS)**
 RN-MSN (ND-RNMS)

These programs have their own application; please contact the Center for Adult Learning at (814) 871-7350 to request an application.

Certificates

Legal Studies (UCT-LEGL)#
 Polysomnography (UCT-PLOYSOM)#
 School Nurse (UCT-SCHN)#

*These programs are limited to transfer students who already have an associate's degree in arts or sciences from a regionally accredited college. It is not necessary for a student to have an associate's degree in the field that they are pursuing a bachelor's degree (except for nursing and occupational therapy). Gannon graduates are not eligible for this program. See previous page for more information.

**Limited enrollment

#Must already have an associates degree

Adult Application for Undergraduate Admission

(Please Print All Information)

First Name _____ Middle Name _____ Last Name _____ Suffix _____

Nickname or Preferred First Name _____ Home/Permanent Address (Number and Street) _____ _____ _____ City, State/Province, Zip/Postal _____ Country _____ Mailing Address (if different than Home/Permanent address) _____ _____ _____ City, State/Province, Zip/Postal _____ Country _____	Other last name(s) under which your transcripts might be submitted _____ Social Security Number (U.S. Citizens Only) _____ Birth Date _____ <input type="checkbox"/> Male <input type="checkbox"/> Female Home Telephone Number (Including Area Code) _____ Cell Phone Number (Including Area Code) _____ E-mail Address _____ Preferred Contact Method (Check One) <input type="checkbox"/> Home Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> E-mail
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Citizenship/Language (Check One)

- U.S. Citizen
 Dual U.S. Citizen
 U.S. Permanent Resident: Visa Type _____ Alien Registration # _____
 Other Citizenship: Visa Type _____ Country of Citizenship _____ Country of Birth _____
 First/Native Language _____

Ethnicity/Race (Optional; this information is for statistical purposes only and has no bearing on admission to the University.)

Are you Hispanic/Latino? Yes No

Check the following race(s) that apply to you:

- American Indian or Alaska Native
 Black or African American
 White
 Asian
 Native Hawaiian or Other Pacific Islander

Religious Affiliation (Optional; this information is for statistical purposes only and has no bearing on admission to the University.)

- Roman Catholic
 Greek Catholic
 Greek Orthodox
 Jewish
 Baptist
 Episcopal
 Lutheran
 Methodist
 Presbyterian
 Other: _____

Additional Personal Information (Check if applicable.)

- Currently serving on active duty in the U.S. Armed Forces (for purposes other than training)
 Veteran of the U.S. Armed Forces
 Have you ever been convicted of a misdemeanor, felony or other crime? Yes No
 Check the appropriate box if you are interested in any of the following:
 Army ROTC
 Program for Students with Learning Disabilities
 Have you attended Gannon University or Villa Maria College? Yes No When? _____

Applying for: (Select one from each column.)

- | | | |
|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------|
| <input type="checkbox"/> Fall 20____Term | <input type="checkbox"/> Full-Time (12 or more credits) | <input type="checkbox"/> Freshman (1st time in college) |
| <input type="checkbox"/> Spring 20____Term | <input type="checkbox"/> Part-Time (less than 12 credits) | <input type="checkbox"/> Transfer (attended another college) |
| <input type="checkbox"/> Summer 20____Term | | <input type="checkbox"/> Readmit (previously attended Gannon or Villa Maria College) |
| If Summer, do you plan on continuing in the Fall? <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> Special (not pursuing a degree) |
| <input type="checkbox"/> Transient (currently attending another college; taking classes at Gannon) | | |

Area of Academic Interest (list only one, extras listed will not be considered)

See academic programs offered on the opposite page. (Education and Physical Therapy applicants must indicate a specific option.)

Major _____

Academic Program Code _____

High Schools/Secondary Schools Attended

Name	Location
Name	Location
Year of Graduation _____ or GED Received (month/year) _____	

Colleges and Institutions Attended (Include ALL colleges attended; list most recent first)

Name	City, State	Number of credits completed	Currently enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name	City, State	Number of credits completed	Currently enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name	City, State	Number of credits completed	Currently enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name	City, State	Number of credits completed	Currently enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No

Please have official copies of all high school and college transcripts forwarded directly to the Center for Adult Learning, Gannon University, 109 University Square, Erie, PA 16541-0001.

Employer Information

Name	Position	Number of Years
Address	Phone Number (Including Area Code)	
Will you receive tuition reimbursement from your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If not employed, please indicate previous employment history:		

Type of Work	Dates	Employer	Address
Type of Work	Dates	Employer	Address

My signature below indicates all information in my application is complete, accurate and honestly presented. I am also granting Gannon University permission, if necessary, to request any missing credentials and verify that all information is correct. I understand any misrepresentation may void my application.

Signature	Date
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Believe in the possibilities.

Student Transcript Request

Applicants:

Please complete the top portion of this form and send it to your high school guidance office. This is required of all applicants with fewer than 30 college credits. All records become the property of Gannon University and cannot be returned nor forwarded to a third party.

First Name	Middle Name	Last Name	Suffix
Other last name(s) under which your transcript(s) might be submitted			
Home Telephone Number (Including Area Code)		Social Security Number	
Address (Number and Street)	City	State	Zip/Postal Code
High School Name	Location	Year of Graduation	
Area of Academic Interest at Gannon University			

Transcript Release Authorization

Signature	Date
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Guidance Counselors:

Our review process is very personal and we work to give applicants every possible opportunity. Therefore, we appreciate your cooperation in providing the following information.

Along with this form,

1. Please submit a copy of the high school transcript, including senior year courses, for the above-named student to:
 Center for Adult Learning • Gannon University • 109 University Square • Erie, Pennsylvania 16541-0001

2. _____
 Weighted GPA Unweighted GPA

3. _____
 Overall Rank in Class/Total Number in Class We do not rank

**Note: SAT/ACT scores must also appear on student's transcripts or be sent directly to Gannon in order for the University to consider scores official and to complete a student's application.*

4. SAT Scores:* _____
 Verbal /Critical Reading Math Writing

5. ACT Scores:* _____
 Verbal Math Reading Sci. Reasoning Composite

6. Do you weight your honors and/or AP course grades to:
 Calculate grade point average and rank Calculate rank only No course weighting is used

7. Please list all appropriate grading information in the format below. Your assistance is needed to evaluate each student fairly.

	Grading Scale	Honors-level quality points	AP-Level quality points
A (4 quality points) =	_____	_____	_____
B (3 quality points) =	_____	_____	_____
C (2 quality points) =	_____	_____	_____
D (1 quality point) =	_____	_____	_____
F (0 quality points) =	_____	_____	_____

8. Indicate your specific recommendation of this student to the Admissions Committee at Gannon University:

- | | |
|-------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> recommended highly | <input type="checkbox"/> not recommended |
| <input type="checkbox"/> recommended | <input type="checkbox"/> no basis for judgment |
| <input type="checkbox"/> recommended with reservation | |

9. Please send a copy of your current High School Profile including a grading scale.

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