

# GANNON

## UNIVERSITY

Office of Global Support & Student Engagement ~ 109 University Square ~ Erie, PA 16541  
Phone: (814) 871-7133 Fax: (814) 871-5323

### REQUEST TO REPLACE A LOST I-20 OR DS-2019

You must be in possession of your I-20 or DS-2019 at all times. If for some reason you lose your form, you must apply for a replacement issued through the Office of Global Support and Student Engagement. Please complete ALL spaces below and submit this form to the OGSSE. An OGSSE staff member will contact you once your documents have been reviewed and a new form has been prepared.

**Name:** \_\_\_\_\_ **Gannon ID#:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Phone number:** \_\_\_\_\_

**Status (check one):** F-1  J-1

**Current address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PLEASE NOTE: It will take 3 to 5 business days to process your request. You will be sent an e-mail when your new I-20 or DS-2019 is ready to be picked up.

**REASON:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_